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**SPEAKING AGREEMENT**

Client: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact person: \_\_\_\_\_ Fax: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Date of engagement: \_\_\_\_\_ Time: \_\_\_\_\_  
Length of presentation: \_\_\_\_\_ Audience size: \_\_\_\_\_  
Presentation will be given at: \_\_\_\_\_  
Subject / Title: \_\_\_\_\_

A deposit of 50% of the fee is due upon return of this confirmation.  
The balance is payable on-site the day of the performance.

PLEASE MAKE CHECKS PAYABLE TO: Good News!

FEE \$ \_\_\_\_\_  
(LESS DEPOSIT) \$ \_\_\_\_\_  
TO BE PAID ON SITE \$ \_\_\_\_\_

- If incurred, expenses will be billed after the presentation and may include lodging, meals, ground transportation and round-trip coach airfare.
- DEPOSIT DUE 30 DAYS FROM RECEIPT OF THIS CONTRACT.
- Audio and/or videotaping of this presentation is approved with prior permission.
- Lorri is allowed to offer for sale additional learning resources as part of the program.
- Equipment/Audio-Video Needs:<Lorri will send separately after finalization of details>
- If you are happy with Lorri's work, her fee includes one letter of reference.

\_\_\_\_\_  
Speaker Date Client Date

Lorri's services are guaranteed—satisfaction or your money back! Please sign and return one copy. The other is for your files.